



**STUDENT INFORMATION**

Name: \_\_\_\_\_ Grade: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_

**PARENT/GUARDIAN INFORMATION**

**Parent/Guardian #1**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_

**Parent/Guardian #2**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_



## SCHOLARSHIP PROGRAM ENROLLMENT FORM

Student Name \_\_\_\_\_ Current Grade Level \_\_\_\_\_ Date of Birth \_\_\_\_\_

The Scholarship Program of Ashby Legacy Fund encourages future generations to pursue and achieve an impactful post-secondary education, while removing common barriers to them realizing their unlimited potential and impact within the Ashby community.

Beginning in the first grade, Ashby Public School students are eligible to enroll in the Scholarship Program. While in the program, students are expected to participate in an annual classroom fundraiser and community service activity.

Participants who enroll in the Scholarship Program, graduate from Ashby Public School having completed at least one full year in the program, and meet all program expectations will be eligible to apply for a scholarship. The amount of potential funds available will be based on the duration of the student's participation in the Scholarship Program. Wholly dependent on the availability of funds, it is the hope of Ashby Legacy Fund that the amount of each participant's potential scholarship will increase by \$100 in first grade, \$200 in second grade, and so on until it increases by \$1,200 their senior year. Participants who meet eligibility criteria can apply for a scholarship for related educational expenses up to the total balance accrued following the completion of their first semester of eligible post-secondary education.

**I agree to have my student enroll in the Scholarship Program of Ashby Legacy Fund.** In doing so, I fully agree to and voluntarily accept all requirements of the program, as currently set forth or as determined by the Ashby Legacy Fund in the future. I acknowledge that in order to be eligible to apply for a scholarship, my student must complete the requirements set forth by the program, including but not limited to graduation from Ashby Public Schools and completion of at least one semester at an approved post-secondary educational program. I recognize that my student will need to apply for a scholarship and is not guaranteed any funds by enrolling in the program.

**I do not agree to have my student enroll in the Scholarship Program of Ashby Legacy Fund.** In doing so, I agree that my child will not accrue eligibility for a potential scholarship. I understand that I may elect in the future to have my student participate in the Scholarship Program; however, my student will not be credited for any amounts that could have been accrued in previous years.

Parent Name: \_\_\_\_\_

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_



## PROGRAM RULES AND EXPECTATIONS

### ***PROGRAM PARTICIPATION & POTENTIAL SCHOLARSHIP AMOUNT***

- Ashby Legacy Fund will distribute a Scholarship Program Participation Form at the start of each school year. Parents/guardians must complete and return this form on a timely basis in order for their student to be considered enrolled in the program. Parents only need to submit one Scholarship Program Participation Form for each student so long as their student continuously remains in the program. New rules or laws may require additional parent/guardian approvals, and failure to execute any necessary approvals will terminate the student from the scholarship program.
- Parents/guardians who do not wish for their student to be enrolled in the program (or wish their student to discontinue the program) have the right to opt-out; however, all previously accrued scholarship benefits will be forfeited.
- **Students will only be eligible to increase their potential scholarship balance while they are opted-in to the Scholarship Program.** Wholly dependent on fund availability and subject to the following requirements, a participant's potential scholarship amount will increase each year they are opted-in to the program (i.e. 1<sup>st</sup> grade - \$100; 2<sup>nd</sup> grade - \$200, . . . 11<sup>th</sup> grade - \$1100, 12<sup>th</sup> grade - \$1,200).
- All students must participate in his/her grade level fundraising and giving back events to qualify for that year's increase in their potential scholarship amount.
- Participating students who leave Ashby Public School at any time during their academic career will forfeit any potential scholarship amount they have accrued to that point. If a student returns to Ashby Public School s/he will need to opt-in to the Scholarship Program again. Once opted-in to the program, returning participants will begin to accrue a new potential scholarship amounts based on their year in school (i.e. a student who leaves Ashby Public School in 3<sup>rd</sup> grade, but returns in 8<sup>th</sup> grade, will forfeit the initial potential scholarship balance of \$600, and begin with a new balance of \$800, which is equivalent to the student's year in school).
- New students that opt-in to the Ashby Legacy Fund Scholarship Program will start accruing scholarship benefits based on their year in school. New students must be enrolled at Ashby Public School by the end of the first quarter of the school year to qualify for that year's accrual.
- In alignment with the Ashby School Truancy Policy as defined in the student handbook, students must be in attendance full time without truancy to qualify for that year's increase in their potential scholarship amount.
- Students who are held back to repeat a grade will not receive a second increase in their potential scholarship amount for that grade.
- High School students who choose to participate in the Post-Secondary Education Option (PSEO) wherein the student attends college during his/her high school years by leaving Ashby Public School either full- or part-time and physically attending college at a post-secondary institution will forfeit that year's increase in their potential scholarship balance. However, the student will maintain the potential scholarship amount accrued to that point, which they may apply for following the outlined process (i.e., a student who attends Alexandria Technical College his junior and senior year would forfeit the \$1,100 and \$1,200 increases in their potential scholarship balance, but would maintain eligibility to apply for the existing amount from grades 1-10).

### ***SELECTION, AWARD, AND DISBURSEMENT OF SCHOLARSHIPS***

- Enrolled Scholarship Program participants are eligible to submit a scholarship application following the completion of their first semester of post-secondary education. The scholarship application form and any relevant rules are outlined on the Ashby Legacy Fund website. Applicants' scholarship requests cannot exceed the amount accrued during the student's participation in the Scholarship Program.

- Ashby Legacy Fund’s scholarship committee meets annually and reviews each application submitted by the deadline posted on the Ashby Legacy Fund website. Wholly dependent on funds available, the committee will select scholarship recipients.
- To be eligible for a scholarship, program participants must hold themselves to the Ashby Legacy Fund Code of Conduct by maintaining passing grades, school and community pride, and holding themselves to high standards.
- To be eligible for a scholarship, program participants must enroll and attend post-secondary education at a 2-year or 4-year college/university, vocational/technical college, or other accredited post-secondary institution within two (2) years of graduating from high school. If a student opts to enlist in any branch of the military, disbursement of funds may be reserved for up to two (2) years past the date of honorable discharge.
- Once awarded, scholarship funds will be disbursed directly to the student’s post-secondary institution. Students awarded scholarships must provide the institution’s name and financial aid office’s contact information, an official transcript detailing enrollment for the year as well as the student’s grades, and student’s school ID number as soon as possible but no later than 30 days prior to the first day of the second semester to qualify for disbursement.
- All scholarship funds (accrued and unaccrued) are property of the Ashby Legacy Fund until disbursed and are not the property of any individual students/families. If a student that has received a scholarship drops out of a post-secondary institution, the Ashby Legacy Fund may request reimbursement of any scholarship program funds disbursed on the student’s behalf.

***ADDITIONAL EXPECTATIONS***

- As a community-based program, Ashby Legacy Fund will be using its website, social media, and other opportunities to celebrate and promote its activities, including community initiatives, school programs, and fundraising events. Parents/guardians acknowledge and voluntarily agree that Ashby Legacy Fund may responsibly utilize any photos and videos captured during its programs and activities. No further permission will be sought and no remuneration will be provided.
- Parents/guardians understand that if their student does not follow the expectations as outlined on this enrollment form or as modified from time to time and posted on the Ashby Legacy Fund website, he/she will not be eligible to accrue and/or receive scholarship funds.
- Parents/guardians agree to be contacted by the Ashby Legacy Fund with updates and information about the scholarship program and larger community efforts.

***APPEALS***

- All criteria as described herein is at the sole discretion of the Ashby Legacy Fund Board of Directors. Appeals may be made to the Board in writing in the event of extenuating circumstances.

I fully understand and agree to all Program Rules and Expectations as described above and permit my student to enroll in the Ashby Legacy Fund Scholarship Program.

Parent/Guardian Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_



## BACKGROUND INFORMATION FORM

We are asking parents to provide basic background information on themselves and their student(s) to help us assess the impact of the program and form connections among our participants and community. The information you share will not be shared outside of the Ashby Legacy Fund team except in aggregate and/or without identifying information included. Your completion of the form is voluntary but deeply appreciated. **Only one Background Information Form is requested per family.**

Student Name: \_\_\_\_\_ Grade: \_\_\_\_\_

Student Name: \_\_\_\_\_ Grade: \_\_\_\_\_

Student Name: \_\_\_\_\_ Grade: \_\_\_\_\_

Student Name: \_\_\_\_\_ Grade: \_\_\_\_\_

Student Name: \_\_\_\_\_ Grade: \_\_\_\_\_

**Parent #1 Name:** \_\_\_\_\_

Highest level of educational attainment:

- High school attendance at \_\_\_\_\_, but did not graduate
- High school diploma, from \_\_\_\_\_, graduated in \_\_\_\_\_
- Advanced technical/vocational degree
- College attendance, but no degree, at: \_\_\_\_\_
- College degree, from \_\_\_\_\_, graduated in \_\_\_\_\_
- Masters/Doctorate, etc, from \_\_\_\_\_, graduated in \_\_\_\_\_

Attended Ashby Public Schools?

- Yes, but I did not graduate from APS
- Yes, I graduated in \_\_\_\_\_
- No

**Parent #2 Name:** \_\_\_\_\_

Highest level of educational attainment:

- High school attendance at \_\_\_\_\_, but did not graduate
- High school diploma, from \_\_\_\_\_, graduated in \_\_\_\_\_
- Advanced technical/vocational degree
- College attendance, but no degree, at: \_\_\_\_\_
- College degree, from \_\_\_\_\_, graduated in \_\_\_\_\_
- Masters/Doctorate, etc., from \_\_\_\_\_, graduated in \_\_\_\_\_

Attended Ashby Public Schools?

- Yes, but I did not graduate from APS
- Yes, I graduated in \_\_\_\_\_
- No